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30 September 2021

INTERNAL COMPLAINTS COMMITTEE

In accordance with the provisions in the RV University Act – Chapter V, Clause (33) and as per Government of India Gazette Notification of 2016, Internal Complaints Committee has been constituted with the following members.

1	Dr. Priya Nair, Professor, School of Liberal Arts & Sciences	Presiding Officer
2	Mrs. Pearl Sudeep, General Secretary, YWCA – Representative from Non-Government Organisation working with women & children welfare.	Member
3	Dr. A. V. Arun Kumar, Associate Professor, School of Economics & Finance	Member
4	Mr. Sudhakar Damodaraswamy, Professor of Practice, School of Design	Member
5.	Ms. Ankita Trivedi, Assistant Professor, School of Design	Member
6.	Ms. Deepa Ganesh, Executive Director, Centre for Visual and Performing Arts	Member
7.	Dr. Vijendra Singh, Assistant Professor, School of Liberal Arts & Sciences	Member
8.	Ms. Purnima S, Executive, School of Design	Member
9.	Mr. Yogendra Singh, Assistant Director- University Affairs	Member
10.	Dr. Pushkarni Panchamukhi, Assistant Professor, School of Economics & Finance	Member Secretary

*50% of the members must be women.

PROCEDURES & FUNCTIONS OF INTERNAL COMPLAINTS COMMITTEE:

- 1) The Presiding Officer of ICC shall always be a women faculty.
- 2) Quorum for the meeting shall be FOUR members.
- 3) The agenda and notice of the meeting shall be issued ONE week before the scheduled date and time.
- 4) A hard copy and a soft copy of the proceedings of the meeting, duly signed by the members in attendance shall be in the custody of the ‘Registrar, RV University’.
- 5) ICC meetings shall be conducted TWO times a year (Feb, Oct) or more based on the requirements, and shall be decided by the Presiding officer.
- 6) The committee shall perform the following functions
 - (a) Conduct inquiry into complaints related to gender-based violence (includes students, staff and faculty) and take appropriate actions as per Government of India, Gazette Notifications 2016 or later.



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- (b) Periodically conduct orientation programs for students and staff
- (c) Disseminate information related to sexual harassment at workplace among faculty and students.
- (d) Any other matter within the scope mention in the Gazette Notification 2016.

DURATION/TENURE: The term of office for the first ICC shall be for THREE years, following which 1/3 of the members will change every year from there-on.

Prof. (Dr.) Y.S.R. Murthy
Vice Chancellor

- (a) A Presiding Officer who shall be a woman faculty member employed at a senior level (not below a Professor in case of a university, and not below an Associate Professor or Reader in case of a college) at the educational institution, nominated by the Executive Authority;

Provided that in case a senior level woman employee is not available, the Presiding Officer shall be nominated from other offices or administrative units of the workplace referred to in sub-section 2(e);

Provided further that in case the other offices or administrative units of the workplace do not have a senior level woman employee, the Presiding Officer shall be nominated from any other workplace of the same employer or other department or organization;”

- (b) two faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Executive Authority;
- (c) Three students, if the matter involves students, who shall be enrolled at the undergraduate, master's, and research scholar levels respectively, elected through transparent democratic procedure;
- (d) one member from amongst non-government organisations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority.
- (2) At least one-half of the total members of the ICC shall be women.
- (3) Persons in senior administrative positions in the HEI, such as Vice- Chancellor, Pro Vice-Chancellors, Rectors, Registrar, Deans, Heads of Departments, etc., shall not be members of ICCs in order to ensure autonomy of their functioning.
- (4) The term of office of the members of the ICC shall be for a period of three years. HEIs may also employ a system whereby one –third of the members of the ICC may change every year.
- (5) The Member appointed from amongst the non-governmental organizations or associations shall be paid such fees or allowances for holding the proceedings of the Internal Committee, by the Executive Authority as may be prescribed.

Constitute an Internal Complaint Committee (ICC) and a Special Cell in their respective institutions to deal with the issue of gender based violence and to conduct gender sensitization programme. It may be ensured that ICC constituted in the University is working as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015. Ensure that widest possible dissemination of provisions of the law pertaining to sexual harassment of women at workplace should be done.

Provide healthy and secure atmosphere for all women at all the places and facilities on the campus.

Facilitate registration of grievances related to women and sexual harassment on UGC